

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**August 18, 2008 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President David Jones.

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Charles Persch, Thomas Curtin, Melinda Keen, Virginia Miller and Sheri Melton. Also present were Mayor, John P. Hagan, II, Borough Manager, L. James Thomas, Secretary, Wendy A. Keegan, Solicitor John Carnes, Police Chief, Brian Sheller and Engineer, Mendi Lowe. Council Member Kenneth Knickerbocker was absent.

**APPROVAL OF AGENDA:** After adding Resolution No. 2008-17 under New Business, a motion to approve the agenda was made by Charles Persch and seconded by Sheri Melton. All in favor.

**APPROVAL OF MINUTES:** A motion to approve the minutes of the August 4, 2008 Regular Meeting was made by Charles Persch and seconded by Sheri Melton. All in favor.

**TREASURER'S REPORT**—Wendy A. Keegan

A complete copy of the July, 2008 Treasurer's Report is on file in the Borough Hall. A motion to approve the Treasurer's Report was made by Thomas Curtin and seconded by Charles Persch. All in favor.

**APPROVAL OF BILLS:** A Motion to approve the bills submitted was made by Charles Persch and seconded by Thomas Curtin. All in favor.

**PUBLIC COMMENTS** (Agenda Items Only):

None

**CORRESPONDENCE:**

- A letter from New Day Community Church requesting permission to hold a movie in the park was read. A motion to allow permission to hold a movie in the park was made by Virginia Miller and seconded by Charles Persch. All in favor.

**DEPARTMENT REPORTS:**

**ENGINEER'S REPORT**—Mendi Lowe

A complete copy of the Engineer's Report is on file in the Borough Hall.

**MANAGER'S REPORT**—James Thomas

- Has received 6 proposals for carpet cleaning in the Government Services Building. A motion to accept the proposal in the amount of \$1325.00 from Simply Kleen by Joanne was made by Melinda Keen and seconded by Thomas Curtin. All in favor;
- A tree in Minch Park was struck by lightening and will be removed by the Tree Doctors on August 20<sup>th</sup>;
- Street sweeping is scheduled for September 22<sup>nd</sup> and 23<sup>rd</sup> with a rain date of September 25<sup>th</sup>;
- Single stream recycling will begin next week;
- The stormwater project is moving forward;
- A meeting will be held with the Borough, Fire Department and insurance brokers.

**POLICE CHIEF'S REPORT**—Chief Brian Sheller

A complete copy of the Police Chief's Report is on file in the Borough Hall. Click-It of Ticket and Smooth Operator are continuing; The municipal contracts are working smoothly; The 2009 budget is ready - waiting for bids from gasoline suppliers.

**MAYOR'S REPORT**—John P. Hagan, II

A complete copy of the Mayor's Report is on file in the Borough Hall.

**PUBLIC WORKS REPORT**—Melinda Keen

A complete copy of the Public Works Report is on file in the Borough Hall.

**ZONING OFFICER'S REPORT**—ARRO Consulting-Mendi Lowe

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**FIRE CHIEF'S REPORT**—Raymond Stackhouse

A complete copy of the Fire Chief's Report is on file in the Borough Hall.

**EMERGENCY MANAGEMENT REPORT**—Robert Detweiler

No report.

**PABA**—Betty Wilde

No report.

**SOLICITOR'S REPORT**—John S. Carnes, Jr., Esquire

- Working on updating the parking and trash/recycling ordinances.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS**

- Minch Park Stormwater Project – Award of Bid – the bid will be awarded at the September 2, 2008 meeting.
- A motion to adopt Resolution #2008-16 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania, Eliminating Police Officer's Contribution to the "Police Pension Plan" as Adopted by Borough Ordinance No. 429 was made by Thomas Curtin and seconded by Sheri Melton. All in favor. It was noted that the actuary report is on file and can be reviewed at the Borough Hall.
- A motion to adopt Resolution 2008-17 – A Resolution Setting Fee Schedule for Rental Unit Permits Pursuant to Ordinance No. 477 to Replace Prior Schedule Adopted by Borough Council was made by Thomas Curtin and seconded by Sheri Melton. Melinda Keen recused herself. Charles Persch voted against. All other members in favor. The motion passed.
- A motion to waive the July 1, 2008 deadline to register rental properties provision in Ordinance 477 and to change the date to October 1, 2008, was made by Thomas Curtin and seconded by Charles Persch. Melinda Keen recused herself. All in favor.

**PUBLIC COMMENTS:**

- Congressional candidate John Murphy introduced himself;
- Mary Mullen of W. 4<sup>th</sup> Avenue voiced her concerns regarding children playing street hockey on W. 4<sup>th</sup> Avenue; Ms. Mullen also commented on the overgrown property behind her residence.
- Raymond Stackhouse on behalf of the fire company asked if Minch park will be available for the fair in 2009.

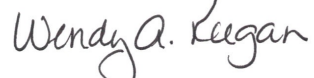
**COUNCIL COMMENTS:**

- Thomas Curtin reported that the revitalization meetings are continuing.

**ADJOURNMENT:**

With there being no further business, a motion was made by Charles Persch and seconded by Melinda Keen to adjourn the meeting 8:30 p.m. All in favor.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary