

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**September 15, 2008 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President David Jones.

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Charles Persch, Thomas Curtin, Melinda Keen, Virginia Miller, Kenneth Knickerbocker and Sheri Melton. Also present were Mayor, John P. Hagan, II, Borough Manager, L. James Thomas, Secretary, Wendy A. Keegan, Solicitor John Carnes, Police Chief, Brian Sheller and Engineer, Mendi Lowe.

**APPROVAL OF AGENDA:** After setting the dates and times for the revitalization meetings, a motion to approve the agenda was made by Sheri Melton and seconded by Thomas Curtin. All in favor.

**APPROVAL OF MINUTES:** A motion to approve the minutes of the September 2, 2008 Regular Meeting was made by Charles Persch and seconded by Melinda Keen. All in favor.

**TREASURER'S REPORT**—Wendy A. Keegan

A complete copy of the August, 2008 Treasurer's Report is on file in the Borough Hall. A motion to approve the Treasurer's Report was made by Thomas Curtin and seconded by Sheri Melton. All in favor.

**APPROVAL OF BILLS:** A Motion to approve the bills submitted was made by Charles Persch and seconded by Kenneth Knickerbocker. All in favor.

**PUBLIC COMMENTS** (Agenda Items Only):

None

**PLANNING COMMISSION/SUBDIVISIONS:**

- Parke Mansion Partners, L.P. – A motion to extend plan application review period until November 17, 2008 was made by Thomas Curtin and seconded by Melinda Keen. All in favor
- Williams Subdivision – Motion to adopt Resolution 2008-19 – A Resolution for Plan Revision for New Land Development was made by Charles Persch and seconded by Thomas Curtin. All in favor
- Lindale Village – Motion to adopt Resolution No. 2008-22 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing the Execution of Certain Declarations of Covenants and

Restrictions with Amberto Mattioni, David Mattioni, and Gregory Mattioni Relative to the Lindale Village Project Located on Tax Parcels No. 8-6-7.5 and 8-6-7.0 was made by Sheri Melton and seconded by Charles Persch. All in favor.

**DEPARTMENT REPORTS:**

**ENGINEER'S REPORT—Mendi Lowe**

A complete copy of the Engineer's Report is on file in the Borough Hall. There was discussion regarding the transformer on the HDC property.

**MANAGER'S REPORT—James Thomas**

- Patch work will be done on various roads in the Borough;
- Street sweeping will be held on September 22<sup>nd</sup> and 23<sup>rd</sup> - rain date is the 24<sup>th</sup>;
- PAWC will be installing new sewer line on West Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenues;
- Single stream recycling is going well; requested residents to please put paper and cardboard out for recycling and not with the household trash; also to place recycling in a container and not plastic bags.

**POLICE CHIEF'S REPORT—Chief Brian Sheller**

A complete copy of the Police Chief's Report is on file in the Borough Hall.

**PUBLIC WORKS REPORT—Melinda Keen**

A complete copy of the Public Works Report is on file in the Borough Hall.

**ZONING OFFICER'S REPORT—ARRO Consulting-Mendi Lowe**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**FIRE CHIEF'S REPORT—Raymond Stackhouse**

A complete copy of the Fire Chief's Report is on file in the Borough Hall. A beef and beer fund raiser will be held in November

**EMERGENCY MANAGEMENT REPORT—Robert Detweiler**

No report.

**MAYOR'S REPORT—John P. Hagan, II**

A complete copy of the Mayor's Report is on file in the Borough Hall. Mayor Hagan also presented President Jones with the "Mayor's Fedora Award" for his excellent work as finance chairman.

**PABA—Eric Jameson**

A meet and greet will be held in conjunction with the Western Chester County Chamber of Commerce on September 24<sup>th</sup> from 4 to 6 p.m. to spotlight Parkesburg Businesses and vacant buildings in the Borough. Working on a “Welcome Packet” for new residents of the Borough.

**SOLICITOR’S REPORT—John S. Carnes, Jr., Esquire**

No report.

**UNFINISHED BUSINESS:**

- Atglen Borough Police Contract – A motion to adopt Resolution No. 2008-23 – A Resolution of Parkesburg Borough, Chester County, Pennsylvania, Authorizing the President of the Parkesburg Borough Council to Sign an Agreement Between Atglen Borough and the Borough of Parkesburg, Chester County, Pennsylvania, for the Providing by the Parkesburg Borough Police Department of Police Services to Atglen Borough was made by Charles Persch and seconded by Melinda Keen. All in favor
- Avondale Borough Police Contract -Motion to adopt Resolution No. 2008-24 – A Resolution of Parkesburg Borough, Chester County, Pennsylvania, Authorizing the President of the Parkesburg Borough Council to Sign an Agreement Between Avondale Borough and the Borough of Parkesburg, Chester County, Pennsylvania, for the Providing by the Parkesburg Borough Police Department of Police Services to Avondale Borough was made by Charles Persch and seconded by Thomas Curtin. All in favor
- Highland Township Police Contract – Motion to adopt Resolution No. 2008-25 – A Resolution of Parkesburg Borough, Chester County, Pennsylvania, Authorizing the President of the Parkesburg Borough Council to Sign an Agreement Between Highland Township and the Borough of Parkesburg, Chester County, Pennsylvania, for the Providing by the Parkesburg Borough Police Department of Police Services to Highland Township was made by Charles Persch and seconded by Sheri Melton. All in favor

**NEW BUSINESS**

- Tom Valentini – request for permission to build a sign for the Borough as an Eagle Scout project – A motion to authorize Mr. Valentini to build a sign was made by Virginia Miller and seconded by Charles Persch. All in favor
- Motion to adopt Resolution No. 2008-20 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania Designating the National Incident

Management System (NIMS) as the Basis for All Incident Management in the Municipality of Parkesburg was made by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.

- Motion to adopt Resolution No. 2008-21 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Adopting the Emergency Operations Plan (EOP) of August 2008 was made by Charles Persch and seconded by Melinda Keen. All in favor.

**PUBLIC COMMENTS:**

- Harold White of Green Street asked Council who will enforce the NIMS resolution;
- Mary Wade on behalf of the Octorara Football Boosters asked Council why their request to hold a fill-the-bucket fund raiser at the intersection was denied;
- Dennis Schwandt on behalf of the Parkesburg Library announced the book sale scheduled for September 27<sup>th</sup> in conjunction with the Community Yard Sale;

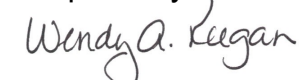
**COUNCIL COMMENTS:**

- Charles Persch commended the Police and Fire Departments for their quick response to the arson fire on Strasburg Avenue;
- Tom Curtin expressed his concern for adults crossing the train track and the message it sends to children;

**ADJOURNMENT:**

With there being no further business, a motion was made by Sheri Melton and seconded by Charles Persch to adjourn the meeting 8:45 p.m. All in favor.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary