

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
September 8, 2009 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President David Jones

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Thomas Curtin, Charles Persch, Kenneth Knickerbocker, Virginia Miller and Melinda Keen. Also present were: Borough Manager, James Thomas and Borough Secretary, Wendy A. Keegan. Council Member Kathleen Rick and Mayor John Hagan were absent.

APPROVAL OF AGENDA: A motion to approve the Agenda was made by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.

APPROVAL OF MINUTES: A motion to approve the minutes of the August 17, 2009, Regular Meeting was moved by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.

APPROVAL OF BILLS: A motion to approve the bills submitted was moved by Charles Persch and seconded by Virginia Miller. All in favor.

PUBLIC COMMENTS (Agenda Items Only)

None

CORRESPONDENCE:

- A letter from Pam Pomento regarding the donation to the Lions Club for the Halloween Parade was read. Mr. Knickerbocker noted that, because of budget shortfalls, the Borough has asked all departments to cut-back by 25%. In lieu of this effort, a motion to authorize the donation of \$1,500, which is 25% less than the budgeted \$2,000, was made by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.

SUBDIVISION/PLANNING COMMISSION:

- Parkesburg Knoll Phase IIA – Joseph Ippolito presented two new house plans for Council approval and to answer any questions regarding the development. They will be finishing the site work as soon as possible but will put off the final road surface until after the houses are built. The two new models consist of 2-story colonials with 2-car garages. The price point will be in the \$239,000 range. A motion to approve the 2 new models was made by Thomas Curtin and seconded by Melinda Keen. All in favor.

SOLICITORS REPORT:

- Mr. Carnes is working with Jim Thomas and Hunt Engineering on the State Street Bridge project; received information from PennDOT; the TIP will be 1.5 million dollars and will receive that information in writing; there may be delays due to the possibility of historic valuation; awaiting consultant agreement.
- Has been working on municipal ordinance enforcement and trash liens.
- Working on Resolution for record retention.

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

No report.

Progress & Development—Thomas Curtin

Met with Representative Houghton's Aid and will be meeting with a developer to show properties for sale in the Borough; the community market made \$90 in the last two weeks.

Streets & Property—Melinda Keen

No report.

Finance—David Jones

Projecting a \$40,000 shortfall in 2009; met with Marita Kelly from DCED regarding a fiscal first aid plan; explored many options such as selling Borough assets; met with real estate agents to look at the possibility of selling Minch Park East and North Side Park but may not be able to sell due to deed restrictions; another item is a settlement on the Davis tract for \$1000 per unit; looking at human resources and benefits, early retirement, reducing hours and pay, utilizing part-time employees; Chief Sheller met with Atglen - the total cost of the contract was \$71,830 and the amount paid was \$92,737 leaving a difference of \$22,907 - showing that the contracts are not a contributing factor to the deficit; there will be a modest increase in the contract for 2010; suggestions made by DCED were rolling days off, not filling vacancies, refinancing the mortgage on the borough building, looking for a better insurance carrier, looking for police grants and fire consolidation;

A motion to authorize the Manager to sign a listing agreement with ReMAX to follow through with the possible sale of Minch Park East was made by Charles Persch and seconded by Kenneth Knickerbocker. All in favor.

Police & Fire—Charles Persch

No report.

Library–Melinda Keen

Working on Christmas in Parkesburg.

Emergency Management Coordinator–Robert Detweiler

Mr. Detweiler tendered his resignation and thanked Council and citizens for the opportunity to serve; Mr. Detweiler then gave a short synopsis of what his activities during the past year which included national emergency management, the incident command system, the special needs registry and mutual aid agreements; Mr. Detweiler requested his payment of \$500 - Mr. Jones will review the documents he received from Mr. Detweiler and will make a decision on his pay.

UNFINISHED BUSINESS:

None

NEW BUSINESS

- PennDOT traffic signal on Route 10 at Main Street. Mr. Carnes informed Council that PennDOT requested a letter from Council advising them that Council is aware that there will be loss of parking on Route 10 as a result of the installation of a traffic signal. A motion to authorize the Manager to send a letter to PennDOT was made by Charles Persch and seconded by Thomas Curtin. All in favor

PUBLIC COMMENTS:

- Robert Detweiler asked where Minch Park is located.

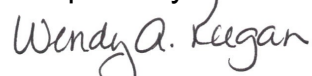
COUNCIL COMMENTS:

- Tom Curtin reminded residents of the Community Day in Minch Park on September 26th
- Mr. Thomas informed Council that two judges are needed for the Octorara Homecoming Parade

ADJOURNMENT:

With there being no further business, a motion was made by Kenneth Knickerbocker and seconded by Virginia Miller to adjourn the meeting 8:20 p.m. All in favor.

Respectfully submitted,



Wendy A. Keegan
Borough Secretary